

CASTON SCHOOL CORPORATION

Box 8

Fulton, Indiana 46931-0008

(574) 857-2035 FAX: (574) 857-6795

Non-Certified Application Form

Please Print Information

Date: _____ Interviewed by _____ Date Interviewed _____

Position Applying For:

Substitute _____ Bus Driver _____ Custodian _____

Aide _____ Secretary _____ Cafeteria _____

School Nurse _____ Other _____

PERSONAL DATA

Name: _____				
Last	First	Middle	Maiden Name (Optional)	
Home Address _____				
Number and Street		City	State	Zip
Home Telephone Number _____		Social Security # _____		
Area Code - Number				
E-Mail Address: _____		Earliest Date Available For Employment _____		

EDUCATION

<u>Name, City, and State of:</u>	<u>Dates Attended</u>	<u>Date Graduated</u>
High School _____		
College _____		
Other _____		

MILITARY SERVICE

Active Military Service	Branch of Service	Dates: From – To	Type of Discharge	Total Military Time Years – Months

WORK EXPERIENCE

<u>Type of Position</u>	<u>Company/Address</u>	<u>Telephone No.</u>	<u>Dates of Employment</u>

Have you ever been denied employment, discharged or asked to resign from any position? _____

If so, where: _____

Why: _____

REFERENCES

List names of persons familiar with your work ability.

<u>Name</u>	<u>Address</u>	<u>Telephone No.</u>	<u>Position</u>

APPLICANT'S STATEMENT

(Please indicate in a few sentences why you are interested in employment by the Caston School Corporation.)

PRIOR MISCONDUCT OR DISCIPLINE

1. Have you ever had your teaching/non-teaching contract non-renewed at the end of a school year due to an accusation of misconduct by the employer? Yes _____ No _____

2. Are you presently being investigated or under a procedure to consider your discharge for misconduct by your present employer or have you offered a resignation because of misconduct to your previous employer? Yes ____ No ____
3. Have you ever been reprimanded, disciplined, discharged for misconduct, or asked to resign for misconduct from a prior position? Yes ____ No ____
4. Have you ever resigned from a prior position without being asked, but under circumstances involving your employer's investigation of your sexual contact with another person, of your mishandling of funds, or of your criminal conduct? Yes ____ No ____
5. Have you ever been charged with or investigated for sexual abuse of another person? Yes ____ No ____
6. Have you ever been charged with, pleaded guilty or "no contest" (nolo contendere) to, or been convicted of any crime involving sexual abuse of any person or any other crime of moral turpitude? Yes ____ No ____
(Moral turpitude is an act of baseness, vileness or depravity in the private and social duties which a person owes another member of society in general and which are contrary to the accepted rule of right and duty between person, including, but not limited to theft, attempted murder, rape, swindling and indecency with a minor.)
7. Have you ever been convicted of a felony or misdemeanor offense? Yes ____ No ____
8. **FOR CDL APPLICANTS ONLY:** Have you ever had a positive test for Alcohol and/or Controlled Substances? Yes ____ No ____

If you have answered **yes** to any of the previous questions, please explain, in detail, including the date of charge, the entity having jurisdiction, the court action, the charged offense in question, and the address of the court or entity involved. (Attach additional pages, if necessary.)

Conviction of a crime or prior discharge or resignation or non-renewal for misconduct is not an automatic bar to employment. The district will consider the nature of the offense, the date of the offense, and the relationship between the offense and the position for which you are applying.

WAIVER

Any false or misleading information on this application shall be fully sufficient grounds to refuse to employ or, having been employed, shall be immediate cause for dismissal. My signature below constitutes authorization to check my employment history, including without limitation, evaluations, criminal arrest and conviction record checks, reference checks, Indiana Department of Motor Vehicle driver license check and release of investigatory information possessed by any private or public employer or any state, local or federal agency. I further authorize those persons, agencies or entities that the contacts in connection with my employment application to fully provide the Caston School Corporation any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against Caston School Corporation, its employee agents and officials or against any provider of such information. Furthermore, it is understood that this application and records become the property of the Caston School Corporation which reserves the right to accept or reject it. I further agree to observe all rules, regulations, and policies of the Corporation now in force and effect or as they may change during my employment, if I am employed by the Corporation.

Signature: _____ Date: _____

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status, or the presence of a non-job-related medical condition or disability.